

STATE OF TEXAS

COUNTIES OF POTTER AND RANDALL

CITY OF AMARILLO

On the 10th day of June, 2014, the Tutbury Public Improvement District (PID) Advisory Board held an Advisory Board meeting at 10:30 A.M. in Room 305 of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Larry Orman	10	7
Nelda Morton	3	3
Dick Weddington	2	1

CITY OF AMARILLO STAFF

Kathleen Collins, Comprehensive Planner

ITEM 1: Approval of Minutes from the June 11, 2013 meeting

Ms. Collins asked if there were any corrections to the June 11, 2013 meeting minutes. Hearing none, a motion to approve the minutes as presented was made by Ms. Morton, seconded by Mr. Orman and carried unanimously.

ITEM 2: Discuss ongoing PID operations and maintenance contract

Mr. Orman invited Ms. Collins to speak on this item. Ms. Collins stated Custom Gardens was contracted to maintain the turf and trees in the Tutbury common areas and Gardening Partners are maintaining the flower beds. Both have been contracted to perform maintenance for one year. Mr. Orman asked if the contracts are automatically renewed. Ms. Collins stated that neither are set up to be automatically renewable.

Ms. Morton commented that the flower beds are looking better. Approximately 20 perennials died and had to be replaced due to the late freeze. Mr. Orman mentioned there is a portion of turf and a flower bed that are watered by the same sprinkler and either the turf doesn't receive enough water or the flowers seem to be over-watered. He spoke to a Custom Gardens representative concerning this. It was mentioned that it may be expensive to repair and replace a portion of the sprinkler system. Ms. Collins pointed out extra funding which is available in the PID budget for such repairs. She suggested the PID Advisory Board receive bids for the repairs to better gauge if funds will cover the repairs. Mr. Orman stated he would obtain more information from Custom Gardens and possibly request a bid for such improvements.

ITEM 3: Consider for recommendation 2014/15 Budget and 5-Year Service Plan

Ms. Collins reviewed the 5-year service plan by line item, noting water rates would increase in FY 2014/15 by 2% and this added expense was built into the plan.

Ms. Collins mentioned that in order to build a positive three month operating reserve and add to the current fund balance, it was recommended that the Board consider leaving the assessment value at

\$679 per lot. Ms. Morton and Mr. Orman agreed that the assessment rate should remain at \$679. Ms. Collins requested a motion to accept the 5-year service plan and the 2014/15 budget as presented. Ms. Morton moved to accept the proposed service plan and budget with Mr. Orman seconding the motion. Motion was approved unanimously.

ITEM 4: Discuss future agenda items

Mr. Orman requested a City staff member be present at their Homeowner's Association meeting on June 19, 2014 at 7:00 PM. Ms. Collins agreed to attend the meeting and briefly review Tutbury's budget.

ITEM 5: Adjourn Meeting

Being no other business, the meeting was adjourned.